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HEADQUARTERS

TASK GROUP 7.1

JOINT TASK FORCE SEVEN

APO ~~RECORDED~~ 437

SAN FRANCISCO, CALIFORNIA

404358

CC 13

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2833 JFE

May 21, 1956

Dr. Thomas L. Shipman  
University of California  
Los Alamos Scientific Laboratory  
P. O. Box 1663  
Los Alamos, New Mexico

Dear Tom:

Had intended to get something off long before this. We've grabbed everything up on two occasions and dashed off to sea. After rattling around for two or three days, we have to give up and come back.

Si and Ed arrived in good shape while we were off on our last such jaunt. Both of them were after me for not writing sooner, as was Gordon with his letter from you. Will try to catch you up with things that happened before we started off on the first such trip.

Am enclosing a hodograph and some readings as interpreted from various sources. As you can see from the hodograph, the mean speed of the stuff from 30-40,000 is something like 5 knots. The first survey party got into the air at something like H plus 1, and ran into it at the northern end of the atoll. They came back slightly warm, about 1.6 R dose, and a couple of warm choppers.

We've had a few problems come up, have been able to straighten them out without much trouble. The blank density of the film appeared to have gone up to about .39. We were afraid it had aged rapidly, or had been flashed by a source some place in transit. Finally pinned it down to processing procedure. They had been using a wetting agent before putting the film into the developer, and had not been mixing the hardner into the developer. The use of one and the lack of the other both contributed to the increased density. Proper processing now gives us a blank of 0.19, about what you get there at home.

Fall-out forecasting has been satisfactory to date. The Sandia machine is working fine here, and we now have the NBS-Weather Bureau machine functioning on board the ship. Both are useful tools, but a certain amount of judgment must be used in interpreting their results. The optical machine has not operated satisfactorily yet.

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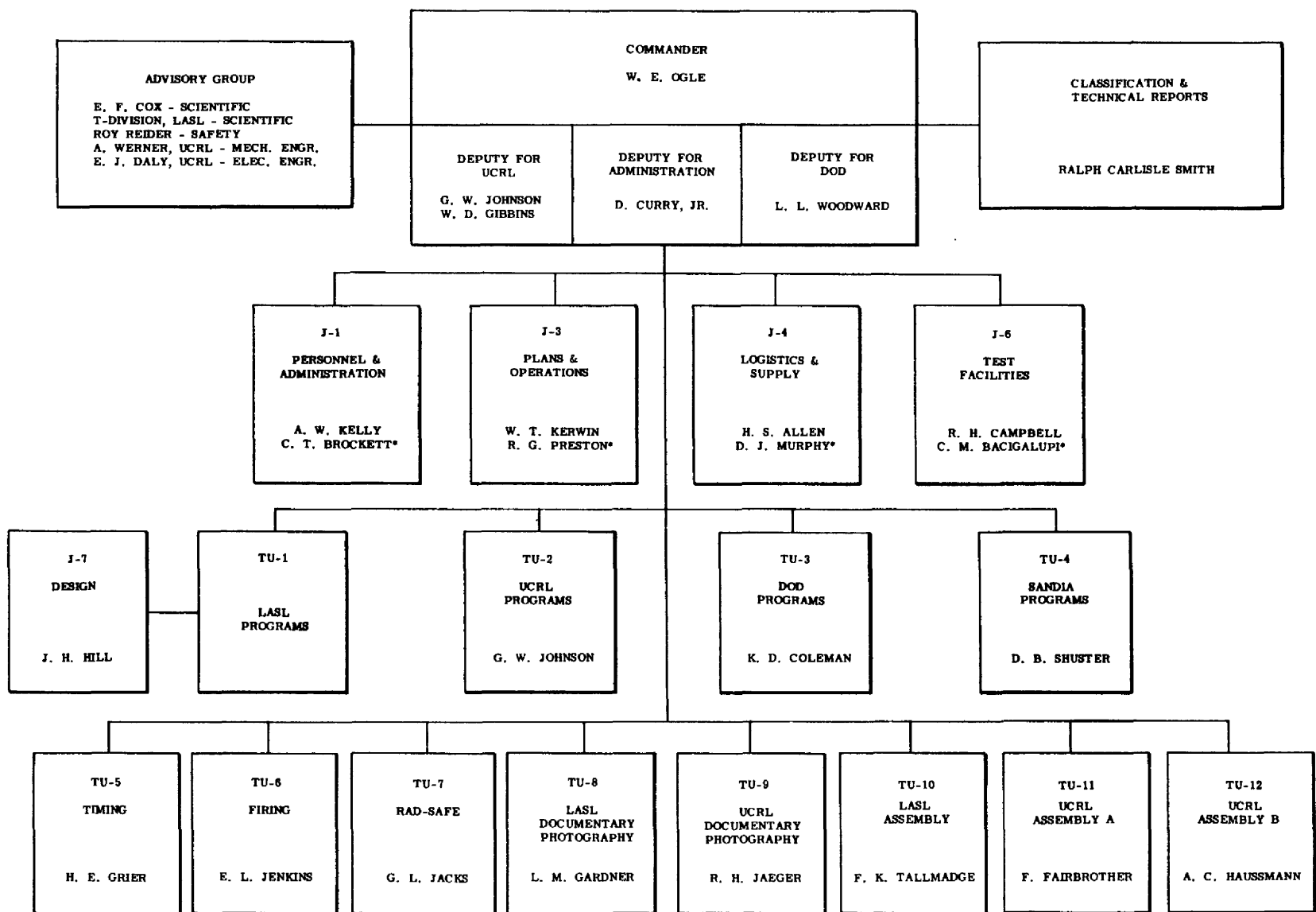
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**TASK GROUP 7.1 ADMINISTRATIVE PLAN  
PHOTOGRAPHIC MATERIAL CONTROL - ANNEX F**

**This annex will be published at a later date.**

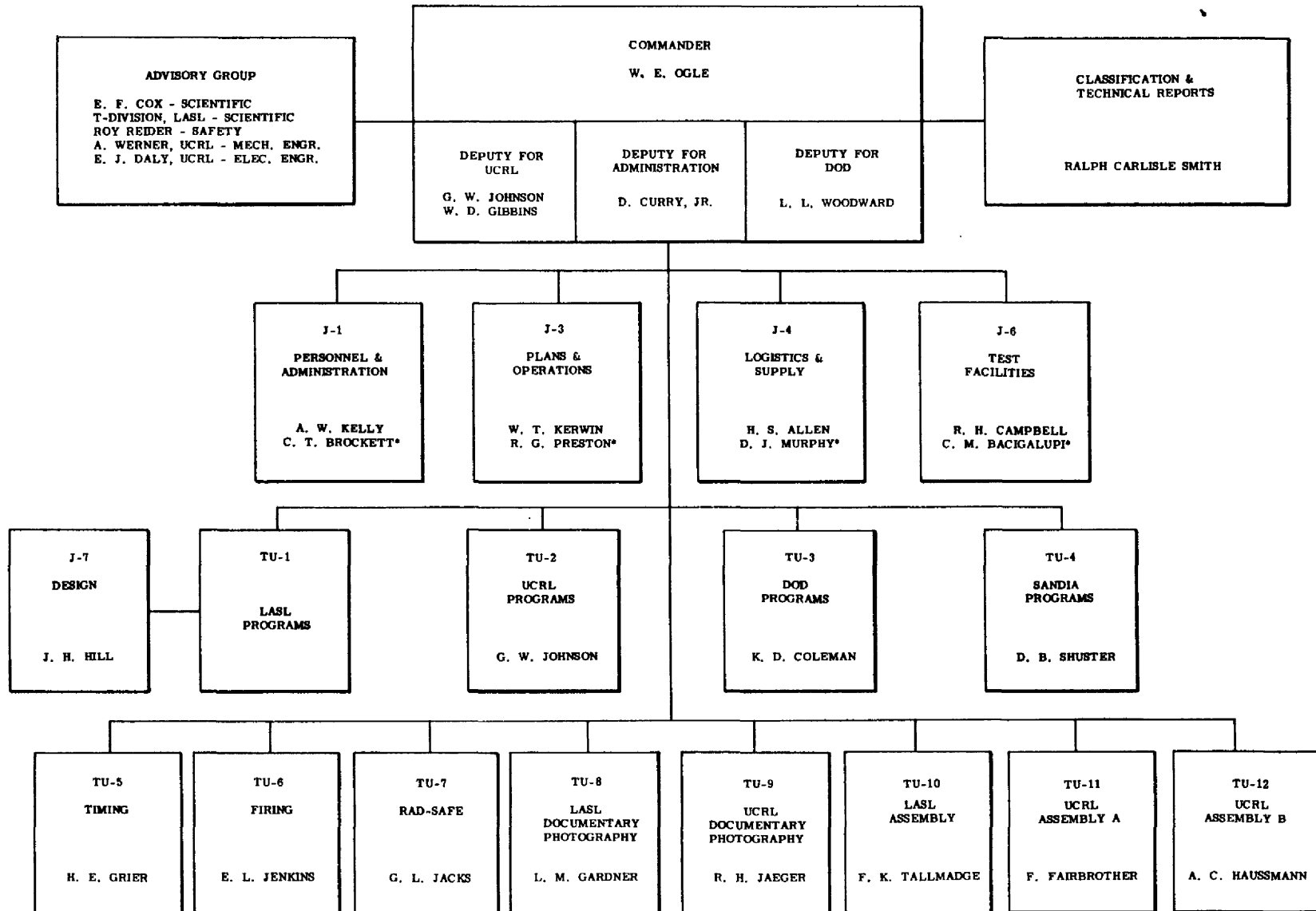
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# ORGANIZATION CHART - TASK GROUP 7.1



\*Senior UCRL Representative in Staff Section.

# ORGANIZATION CHART — TASK GROUP 7.1



\*Senior UCRL Representative in Staff Section.

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- (5) Arrange with the AEC Technical Information Service for the manufacture of formal WT reports.

3. The Commander of Task Unit 4 is responsible for the reports of that Task Unit. The CTU-4 will:

- (1) Determine the reports to be written and see that they are prepared within a reasonable length of time.
- (2) Send a copy of each draft or preliminary report (early printing) to the AEC Division of Military Application, and Headquarters, Armed Forces Special Weapons Project.
- (3) Assure that the classification of each report is reviewed by proper authority before it is printed as a formal weapon test (WT) report.
- (4) See that reports are technically competent and acceptable for reproduction and distribution as formal reports of the operation.
- (5) Arrange with the AEC Technical Information Service for the manufacture of formal WT reports.

4. The Commander, Task Group 7.1, is responsible for the reports of Task Unit 1, 5, 6, 7, 8, and 10. The CTG 7.1 will:

- (1) Determine the reports to be written and see that they are prepared within a reasonable length of time.
- (2) Send a copy of each draft or preliminary report (early printing) to the AEC Division of Military Application, and Headquarters, Armed Forces Special Weapons Project.
- (3) Assure that the classification of each report is reviewed by proper authority before it is printed as a formal weapon test (WT) report.
- (4) See that reports are technically competent and acceptable for reproduction and distribution as formal reports of the operation.
- (5) Arrange with the AEC Technical Information Service for the manufacture of formal WT reports.

### GENERAL INFORMATION

In accordance with agreements between the AEC and DOD, test reports must be prepared under the following general rules:

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1. The final printed report must carry a serial number prefixed by the code "WT". Serial numbers are assigned by the AEC Technical Information Service, Oak Ridge.
2. Copies of draft or preliminary reports must be sent to the AEC Division of Military Application for early information, and to Headquarters, Armed Forces Special Weapons Project (AFSWP) for early information and determination of the distribution for DOD agencies.
3. Printing and distribution of the formal WT report in the required number of copies must be handled by the AEC Technical Information Service. Arrangements for handling should be made with that organization.

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Best guess as of 5/19 as to readings at H<sup>+</sup> 7

Alice	20,900	mr/hr.
Belle	26,000	
Edna	9,800	
Gene	8,000	
Irene	5,600	
Janet	6,300	
Lucy	7,000	
Nancy	7,300	
Olive	6,000	
Ruby	4,300	
Sally	3,900	
Hilda	4,900	
Ursula	3,800	
Wilma	1,200	
Ivonne (mid.)	190	
" end	0	

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TASK GROUP 7.1 ADMINISTRATIVE PLAN

PERSONNEL - ANNEX A

1 November 1955

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This document supersedes the Personnel Annex of the Administrative Plan issued 15 October 1953

1. GENERAL

Insofar as possible, all personnel placed on duty with Task Group 7.1 will be administered in accordance with the regulations and procedures of the applicable employing department, agency or firm. Additional procedural or regulatory requirements specifically required for the efficient operation of Task Group 7.1 are established by this annex.

2. PROCUREMENT OF PERSONNEL FOR DUTY WITH TASK GROUP 7.1

The procurement of military personnel required for all elements of Task Group 7.1, except Task Unit-3, will be coordinated through the Military Executive, J-1, Task Group 7.1.

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Civilian personnel will be procured as necessary by the responsible agencies and contractors.

3. RELEASE OF MILITARY PERSONNEL

Requests for release of military personnel from duty with TG 7.1, TU-3 excepted, because of completion of duty, administrative, or disciplinary reasons, must be forwarded to Headquarters, TG 7.1 for action. The term "completion of duty" will include preparation and acceptance of reports deemed necessary by the Commander, TG 7.1. Requests for release, other than completion of duty, will be accompanied by all pertinent details.

4. TRAVEL TO THE PACIFIC PROVING GROUNDS

All military and civilian personnel traveling to the Pacific Proving Grounds must possess military travel orders issued by this headquarters. Insofar as possible requests for overseas travel orders should be submitted to this headquarters at least four (4) weeks prior to departure.

- A. All military and federal government employees assigned or attached to this Task Group will travel to the Forward Area on orders issued by TG 7.1 with travel expenses and per diem chargeable to the proper Federal appropriation. Travel of personnel within the Zone of Interior may be performed by military air, when available, or commercial air, rail, bus, or private automobile. However, all travel time in excess of normal rail time will be charged as leave. Travel performed outside of the United States on TG 7.1 orders will be by Military Air Transport Service, Military Sea Transport Service or Naval Ship. Commercial means are authorized in exceptional cases.
- B. Civilian employees other than federal government employees performing duty with this Task Group will be issued invitational travel orders inviting travel by military air or water transportation from the Military Air Transport terminal nearest their home station, or from the west coast of the United

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States or Honolulu, T. H., to Eniwetok and return. Such travel will be performed at no expense to Joint Task Force SEVEN except transportation in kind; all other expenses will be borne by the employing agency. Arrangements for all transportation by commercial carrier will be in accordance with the regulations of the employing agency.

- C. A completed AEC Form 277, "Request for Visit Approval", prepared by the traveler's supervisor, is required for all visits to the PPG. For personnel holding active "Q" clearances, the portion of the form concerning clearances will be completed by the AEC office of record. The cognizant security officer will complete this portion for personnel with military clearances only. The original of the form 277 will be sent to TG 7.1. Two copies will be sent direct to CTG 7.5, Attn: E-2, P.O. Box 5400, Albuquerque, N.M. (Additional instructions for distribution of the Form 277 will be issued upon any modification of the above procedure.)

*Clearance taken  
care of  
Hollie  
Weber*

5. PRE-DEPARTURE INSTRUCTIONS AND INFORMATION.

A. Identification Cards

Each individual placed on duty with TG 7.1 is required to possess an Identification Card prior to departure from his duty station or place of employment for Eniwetok Atoll. Department of Army personnel must possess a DD Form 2A, Department of Navy personnel a DD Form 2N, Department of Air Force personnel a DD Form 2 AF. Civilian personnel will be issued a WD AGO Form 65 Identification Card on which a statement of citizenship will be made.

In the event military personnel do not have one of the above mentioned Identification Cards in their possession, they should immediately contact the organization to which they are assigned. Civilian personnel will obtain Identification Cards from the Adjutant General, TG 7.1, P.O. Box 1663, Los Alamos, New Mexico, by submitting four (4) full face photographs 1 1/4" x 1 3/4".

The following information should be included as part of the print on the front of the photograph:

- (1) Last name, first name, middle initial
- (2) Organization by which individual is employed

If it is impossible to have the above information included in the photograph, the name should be written on the reverse of each print.

Upon receipt of photographs, further action will be taken by the Adjutant General by direct contact with the individual to issue identification card. (Note: For personnel who participated in CASTLE, WD AGO Form 65's are on file at TG 7.1 for reissue, and therefore, resubmission of photographs is not necessary.)

If several civilian Identification Cards are needed within one project, the project officer will consolidate the requirements and submit them to the Adjutant General. As the civilian Identification Cards are accountable, all cards must be returned to the Adjutant General, this headquarters, upon completion of the operation. In the event a civilian Identification Card is lost, it should be reported to this headquarters immediately with an explanation as to the circumstances involved.

#### B. Medical Examinations and Immunizations

##### (1) Pre-Examinations

Task Group 7.1 has no specific requirement for pre-test physical examinations either for military or civilian personnel participating in the operation. However, it is the responsibility of program directors, project leaders and other supervisory personnel to assure themselves that personnel under their supervision are in good health and physically able to withstand the stresses and strains of the operation. This refers to all participating personnel and not only to those who may plan to enter contaminated areas. It is strongly recommended that those who have not

undergone a routine physical examination within one year should do so.

(2) Disqualifying Conditions

Any person suffering from one of the following conditions should be regarded as disqualified from participation in the operation:

- (a) Active Tuberculosis
- (b) Epilepsy
- (c) Diabetes
- (d) Cancer or other malignant disease
- (e) Mental disease or serious emotional disturbance
- (f) Bronchial asthma
- (g) Anemia or other disease of the blood
- (h) Any known disease of the heart or circulatory system
- (i) Any contagious disease
- (j) Peptic ulcer
- (k) Any condition requiring a special diet
- (l) Any person depending on an artificial leg
- (m) Fungus infection of the skin

Any other significant sickness or disability or requests for waivers in unusual cases should be referred to the Task Group Commander who will in turn refer it to his medical advisor.

(3) Previous Exposures

It will be the responsibility of all project leaders and other supervisors to assure themselves that the individuals under their charge who will enter contaminated areas have not had more than 3.9r of exposure during the preceding 3 months or more than 7.8r during the preceding 6 months.

(4) Immunizations

Each individual is required to possess an immunization record indicating that the following immunizations have been accomplished: Typhoid, Smallpox--within last three years; Tetanus--initial series of stimulating dose within last four years. Civilians must have in their possession Public Health Service Form 731 (PHS-731) "International Certificate of Inoculation and Vaccination", available in the Adjutant General's office or through service supply channels.

(5) Access to Contaminated Areas

The radiological safety control officer may, at his discretion, deny access to the contaminated areas to any individual, if, in his opinion, there exists a doubt as to the state of the individual's health. This refers to construction and maintenance workers as well as scientific and military personnel.

C. Contraband

Individuals may not have in their possession west of Hawaii any of the following items unless authorized in writing by the Commander, TG 7.1:

- (1) photographic equipment,
- (2) equipment adaptable for use in either visual or electrical communications (pocket flashlights excepted),
- (3) optical equipment (personal spectacles, magnifying reading glasses excepted),
- (4) materials with explosive capabilities (including fireworks),
- (5) weapons (knives, except switch blades, razors, spear guns, and like items manufactured for sporting purposes excepted),
- (6) intoxicating beverages and all drugs, except those authorized by a doctor's prescription.

Personal baggage will be searched for contraband upon arrival at the Proving Ground.

(Note: Individuals required to carry contraband should include this information in the space provided on their "Request for Overseas Travel Orders." Letters of authorization will be forwarded with the orders and other documents required for overseas travel.)

D. Personal Baggage

(See "TRANSPORTATION, Marking and Shipment of Supplies and Equipment Destined Overseas and Return"--paragraph 7, Pages 15, 16, 17, 18-- published 1 July 1955 by J-4, Task Group 7.1)

E. Travel Outside Continental Limits of the United States by Military Reserve Personnel and Registrants Under the Selective Service System

(1) Military Reserve Personnel Not On Extended Active Duty Military

Reserve Personnel not on extended active duty who plan to travel outside the continental limits of the United States must notify their military office of reserve records of the temporary change of address.

(2) Selective Service Registrants All persons registered under the Universal

Military Training and Selective Service Act (Selective Service Act of 1948)

are required to obtain permits from their local boards for any trips outside the continental limits of the United States.

F. Mailing Addresses

The official mailing address for TG 7.1 personnel overseas is:

NAME	*Headquarters, TG 7.1, Task Unit
TASK GROUP 7.1, (Unit)*	1, Task Unit 6 (IASL).....Box #1
APO 187 (HOW), P. O. Box _____*	Task Unit 2, Task Unit 11, and
SAN FRANCISCO, CALIFORNIA _____	Task Unit 12 (UCRL).....Box #2
	Task Unit 3 (DOD).....Box #3
	Task Unit 4 (Sandia).....Box #4
	Task Unit 5 (EG&G).....Box #5
	Program 18 (NRL).....Box #6
	Task Unit 7 (Rad Safe).....Box #7

(Note: Personal mail should be marked "PERSONAL" to avoid inadvertent opening by official mail clerks.)

G. Emergencies

Each individual should advise his dependents whom to contact in the event of an emergency.

If the emergency involves the need of immediate funds and the individual is a member of the Armed Forces, families may request assistance from the appropriate service emergency relief society nearest them. The following agencies are available and are normally located on or near a service installation: (1) Army Emergency Relief Society, (2) Navy Relief Society, (3) Air Force Aid Society, (4) American Red Cross.

Emergency messages to personnel in the forward area will be transmitted by the J-1 Section, TG 7.1, P. O. Box 1663, Los Alamos, N. M., Telephone Los Alamos 2-5287 (after approximately 1 March 1956, this number will be changed to 7-4575). At night and on weekends and holidays, the following persons should be contacted: Lucille McAndrews at Los Alamos 2-2117; Emma Bussey, 2-2527; or Blanche Gilman, 2-25331. Messages will be transmitted to Eniwetok by teletype.

#### H. Clothing and Equipment

1. The uniform for military personnel will be prescribed by JTF-SEVEN and the regulation will be issued at a later date. The following suggestions are offered for both military and civilian personnel in planning their clothing and equipment requirements:

	<u>Recommended Amounts</u>
Uniform (for military personnel, see uniform regulations)	4 - 6
Light-weight cotton trousers and shirts for civilians. (Shorts and short sleeved shirts are most comfortable after danger of sunburn is passed.)	4 - 6
High top work shoes	1 or 2 pair
Low shoes	1 pair
Swimming trunks (swimming fins, goggles or face mask, and "breathing tube" or "Schnorkel" are also popular.)	1

	<u>Recommended</u> <u>Amounts</u>
Gym shoes	1 pair
Shower or beach sandals	1 pair
Light raincoat	1
Hat, sun helmet, or cap with visor	1
Bath towels	4 to 6
Sunglasses	2 pair
Extra pair corrective glasses	1

(Note: A long sleeve shirt and long trousers are required to be worn on shuttle flights between Eniwetok and Bikini Atolls and on all MATS flights.)

2. An authorization will be issued civilians at the time travel orders are prepared to purchase from Army Quartermaster Sales Stores: (1) one fibre sun helmet, (2) Three cotton khaki shirts, (3) three cotton khaki trousers, (4) one pair service shoes, (5) one pair low quarter shoes.

3. During previous operations, trousers, shirts and service shoes were issued on a gratuitous basis. Only shirts are now available, and military personnel must supply themselves with sufficient uniform trousers and shoes before departing ZI. (These items will be available on all TG 7.3 Naval vessels.)

I. Government Drivers License

Personnel expecting to drive vehicles in the Forward Area should obtain an AEC driver's license prior to departure. The Task Group Motor Transportation Office will also be authorized to issue drivers' licenses in the Forward Area.

6. TRAVEL INSTRUCTIONS AND INFORMATION

A. Personnel departing from Travis AFB, California, shall report in person to the Liaison Officer, Task Group 7.1, Major Sterling R. Alford, or in his absence, the Liaison Officer, Joint Task Force SEVEN, Major Howard E. Bettis, both of whom are located in Room 44, MATS Terminal, for processing

and transportation to Hickam AFB, Oahu, Territory of Hawaii. Office telephone number is Idlewild 7221, extensions 435 or 543.

B. Having arrived in Honolulu either by commercial air or MATS from the United States, each individual must report in person to the Liaison Officer, Task Group 7.1, or in his absence, the Liaison Officer, Joint Task Force SEVEN, Major B. J. O'Donnell, both of whom are located in Room 105, MATS Terminal, Hickam AFB, for processing and transportation to Eniwetok Atoll. Office telephones are 4-0511, extension 4015; 4-8125; or 4-3270.

C. Honolulu Service

(1) Honolulu Hotel Reservations T W X

If hotel reservations in Honolulu are desired, requests should be sent directly to Holmes & Narver, Inc., 1109 Bethel Street, Honolulu 13, T. H., at least one week in advance to assure accommodations will be available. Hotel preferences will be given every consideration; however, due to the acute shortage of rooms, accommodations in a specific hotel cannot be assured. It is recommended that requests authorize Holmes & Narver to obtain accommodations wherever available if preferences cannot be satisfied. Special care must be taken to advise Holmes & Narver in the event plans are changed after reservations are requested. Quarters are available at Hickam AFB at a very nominal charge. Arrangements for such quarters can be made upon arrival through the Holmes & Narver representative in their office across from Room 105 in the MATS Terminal at Hickam AFB.

(2) Personal Cameras, Binoculars and Clothing

Individuals desiring to take personal cameras and/or binoculars as far as Hawaii may arrange for storage in the Hickam AFB Holmes & Narver office. As noted in paragraph 5C above, cameras and binoculars may not be taken west of Hawaii.

Individuals desiring to leave laundry and dry cleaning for processing and storage in Honolulu until they return may make appropriate arrangements through the Holmes and Narver Office. The Holmes and Narver storage service is maintained for such items as shirts, suits, etc., and does not include leather items such as suitcases, shoes, etc. Personnel traveling to Eniwetok via military ship should not plan on a stop over in Honolulu to handle these matters. Layover and shore leave at Honolulu are at the discretion of the Ship's Captain.

(3) Transportation

Holmes and Narver personnel will assist, whenever possible, in the movement of personnel to and from the airport, but they are not obligated to do so, nor are they authorized to furnish vehicles for sightseeing tours. Since limousine and taxi service is available, all personnel should be prepared to arrange for their own transportation.

(4) Personnel arriving at Kwajalein enroute to Eniwetok Atoll should contact the Joint Task Force SEVEN Liaison Officer at MATS Terminal if difficulty in securing transportation or clearance is encountered.

7. PACIFIC PROVING GROUNDS

A. General:

The operation and maintenance of the Pacific Proving Grounds are performed by the Holmes and Narver Engineers, Inc., under contract with the AEC.

B. Arrival-Departure Procedure:

After TG 7.1 becomes operational in the Forward Area, J-1 will meet all MATS flights at Eniwetok Island and arrange for transportation to Parry and Bikini. Each individual to be stationed at location on Eniwetok Atoll other than Eniwetok Island must report to TG 7.1 J-1 Personnel & Receiving, Bldg. #222 on Parry for Security, Messing and Quarters processing. Personnel

for Eniwetok Island will report to the TG 7.1 J-1, Bldg. #15, on Eniwetok. Personnel for Bikini Atoll will report to TG 7.1 Personnel & Receiving, Bldg. #15 on Enyu Island upon arrival. Departure procedures will be issued by the Personnel & Receiving Offices prior to departure.

C. Check Cashing Facilities:

Personal checks will not be cashed in the Forward Area. Travelers Checks may be cashed at the Post Exchange and Postal Money Orders at the Post Office. Travelers Checks, certified checks, and cashiers' checks of not more than \$50.00 each will be cashed by Holmes & Narver.

D. Personal Expenses:

The charge for subsistence in the Forward Area will be \$1.50 per day, payable on a monthly basis and prior to departure. As noted in paragraph 7C above, personal checks will not be accepted in payment for subsistence.

E. Laundry Service:

Laundry service will be provided TG 7.1 personnel without charge. Only a limited number of pieces can be finished for each person, and the balance will be returned without ironing or pressing. No dry cleaning is available. Laundry service will be provided for personnel stationed aboard Navy ships. Sheets and pillow cases are furnished and laundered by the camp operations contractor. (Blankets are unnecessary at all times.)

F. Recreational Facilities:

Motion pictures are shown nightly at all camp locations. There is no charge for admission except on Eniwetok Island (15¢). Field libraries, clubs and athletic facilities will be provided. Swimming is authorized in designated areas. Fishing and shell hunting boat trips will be organized.

(Note: A "Recreational Plan" covering all facilities fully--including radio, television and other phases not mentioned above--is being published and will be distributed to the Task Group.)

G. Information Bulletin:

A detailed information bulletin covering recreation, messing, transportation and other pertinent data regarding the operation of the Proving Grounds will be issued to each person upon arrival in the Forward Area.

H. Dispensary Facilities:

A dispensary with military or civilian doctors in attendance will be available on Eniwetok, Parry and Enyu Islands. Scheduled sick calls and emergency services are provided. A dental section for treatment of dental situations requiring immediate attention is included in the dispensary. First Aid stations will be available to personnel on other island camps.

I. PX Service:

The PX's carry toilet articles, certain items of clothing, periodicals, watches, swimming and fishing equipment, etc.

8. PAY OF PERSONNEL OVERSEAS

A. Military Personnel: Pay records may be carried to the Forward Area by the individual concerned, and delivered to the Finance Officer, Task Group 7.2, unless such individual desires to make appropriate arrangements to be paid by the ZI disbursing officer during his TDY overseas.

- |                               |  |
|-------------------------------|--|
| (1) Army, Air Force officers: | Checks can be sent by the respective Finance Offices to the individual, a bank of choice, or to any person designated.   |
| (2) Navy officers:            | The situations above can be accomplished by taking out an allotment.   |
| (3) Enlisted Personnel:       | Enlisted ranks cannot have checks sent directly to a bank, but must have them sent directly to the individual, or to any other person designated. It is recommended that enlisted personnel carry their pay records with them. |

B. Civilian Personnel: Civilian employees should make their own arrangements regarding salary and travel advances with their home offices.

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- (1) Government employees may carry their pay records with them.
- (2) If a government employee desires travel advance the fact should be on the "Request for Overseas Travel" form, with the exact amount desired and the finance Office normally responsible for payment.

C. Payment of Per Diem: The Finance Officer, Task Group 7.2 will make payment of per diem in the Forward Area.

### 9. LEAVES OF ABSENCE

Leaves of absence for personnel in the Forward Area will be subject to the approval of the Task Group Commander. Delays enroute for DOD personnel will be granted only when concurred in by the individual's parent organization.

### 10. SAFETY AND ACCIDENT REPORTING

- A. General: It is an important responsibility of supervisory personnel to see that high standards of safety are maintained throughout all phases of their work. A safety advisor is assigned to Hq, TG 7.1 and is available for consultation on all matters pertaining to accident prevention.
- B. Standards: References for safety standards to be used will include: Army Ordnance Safety Manual, Accident Prevention Manual (National Safety Council), General Handbook for Radiation Monitoring (LA-1835), Handbook of Fire Protection (National Fire Protection Association), and any other regulations that may be published by order of the Commander, Task Group 7.1.
- C. Reporting Procedures: All injuries and illnesses should be called to the attention of the supervisor and reported immediately to the nearest Dispensary or First Aid Station. Reports necessary for the preparation of proper records will be initiated by the dispensary in collaboration with the safety advisor.
- D. Property Damage: Incidents involving property damage should be reported to the safety officer even though no one is injured. Motor vehicle accidents should be reported immediately to the TG 7.1 Motor Vehicle Officer at Eniwetok or the nearest J-3 representative at Bikini.

11. MILITARY LEGAL MATTERS

Task Group military personnel are generally attached to the following units for Courts-Martial jurisdiction while serving outside the continental limits of the United States:

<u>Service</u>	<u>Unit Attached</u>
Army	Task Group 7.2
Navy	USNS, Kwajalein, M. I.
Air Force	Task Group 7.4

12. CIVIL AND CRIMINAL LAW ENFORCEMENT

The Department of the Interior is charged with civil and criminal law enforcement in Trust Territories of the Pacific Islands. Two (2) employees of the firm of Holmes and Narver have been deputized as Deputy Marshals of the Trust Territory of the Pacific Islands. The High Commissioner, Office of Trust Territory of the Pacific Islands, Honolulu, T. H., will administer civil and criminal law enforcement for the civilian populace of the atoll, and the Atoll Commander will render such assistance as may be required.

13. MILITARY RECORDS

Military personnel records of all officers and enlisted personnel of this task group will be retained by the appropriate administrative unit in the ZI. Flight records must accompany all rated personnel.

14. DISPOSITION OF RECORDS

There will be no destruction of permanent records of Task Group 7.1 except as indicated in the Task Group Hostile Action Alert Plan. All records will be disposed of in accordance with instructions to be issued following the operation.

15. RATED PERSONNEL TO MAINTAIN FLYING PROFICIENCY

- A. Rated personnel (all services) assigned to the Task Group will be afforded the opportunity to maintain flying proficiency.
- B. Flight records will accompany rated personnel.

C. Rated personnel will be attached to Task Group 7.4 for maintenance of flying proficiency as required by current directives of the appropriate parent service.

16. FOREIGN SERVICE CREDIT

Army Adjusted date of return for personnel who serve overseas on TDY for periods in excess of 90 consecutive days.

Navy No special policy.

Air Force Foreign Service Selection Dates will be adjusted by adding the number of days spent outside the continental limits on TDY of less than 180 consecutive days but more than 60 consecutive days. Adjustments will not be made for periods of less than 60 consecutive days.

17. EFFICIENCY, EFFECTIVENESS AND FITNESS REPORTS

Efficiency, Effectiveness and Fitness Reports will be rendered by supervisory personnel of all military personnel in accordance with the regulations set forth by each branch of the armed forces.

18. SAFE DRIVING

Drivers of all types of vehicles are cautioned to watch their speed, particularly in the vicinity of barracks, tents and mess hall areas. The speed limit in these areas is 15 MPH. Maximum speed limit in the Proving Grounds is 25 MPH.

19. USE OF VEHICLES

All vehicles except those excused by the Task Group Commander, should be parked in the Motor Pool at the end of the day, and not in the vicinity of the living quarters. Vehicles will not be used after duty hours for recreational purposes unless properly dispatched from the Motor Pool for that use. Vehicle request forms are available at the Dispatch Office.

**OFFICIAL USE ONLY**

**TASK GROUP 7.1 ADMINISTRATIVE PLAN**

**SECURITY - ANNEX B**

**This annex will be published at a later date.**

TASK GROUP 7.1 ADMINISTRATIVE PLAN

SUPPLY & PROPERTY - ANNEX C

1. PROPERTY ACCOUNTING PROCEDURE

A. TG 7.1 property will originate from one of the following sources:

- (1) DOD projects stock items or laboratory property.
- (2) DOD Research and Development Fund property.
- (3) Extra Military Funds property.
- (4) LASL property.
- (5) UCRL property.
- (6) Sandia property.
- (7) Memorandum receipt property.
- (8) AEC Contractor property (other than LASL, UCRL, or Sandia).

B. Accountability and responsibility will be as follows:

- (1) DOD projects stock items or laboratory property - This property to be accounted for, and controlled as directed by Task Unit 3. Information copies of reports to be forwarded to the J-4, TG 7.1.
- (2) DOD Research and Development Fund property - To be accounted for, and controlled as directed by Task Unit 3. Information copies of reports to be forwarded to the J-4, TG 7.1. Property secured for this operation will be shown separately from property secured for prior tests.
- (3) Extra Military Funds property - Procured by Projects or Task Units from Joint Task Force SEVEN, extra military funds allocated by TG 7.1 Budget and Fiscal Officer. Monthly reports will be submitted to the J-4, TG 7.1 showing property purchased and cost of said property. Ultimate disposition of this type of property will be dependent upon instructions issued by the J-4, TG 7.1.

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- (4) LASL property - The LASL property representative will be accountable for all TG 7.1 LASL property, and property in temporary custody of LASL while in the forward area. LASL property records will be maintained in accordance with current LASL policies.
- (5) UCRL property - The UCRL property will be accounted for as prescribed by current UCRL policies.
- (6) Sandia Property - Sandia property will be accounted for as prescribed by current Sandia Policies.
- (7) Memorandum Receipt property - TG 7.1 will appoint a Property Officer who will be responsible for drawing certain property from TG 7.2, TG 7.3 and TG 7.4, on M/R, and reissuing it to other responsible Property Officers of projects and task units within the Task Group. Memorandum receipt property records will be maintained in separate jacket files for each account. Property officers will be required to clear their memorandum receipt accounts before they will be given clearance from the Atoll.
- (8) AEC Contractor property - Property owned or procured by contractors of LASL or UCRL, to be accounted for in accordance with the terms of the contract concerned.

C. Property Representatives.

Each Project, Group or Task Unit (where applicable) of TG 7.1, will appoint a responsible Property Representative who will receipt for, and be responsible for, each of the above mentioned units property. The supervisor of each of the above mentioned Projects, Groups or Task Units will submit the name of a Property Representative prior to February 1, 1956, (who will be present in the forward area) to CTG 7.1. At this time an order will be

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published appointing them as Property Officers. Responsible Property Officers of military projects will be bonded where necessary, in accordance with regulations pertaining to that particular military agency.

2. SALVAGE

Timely steps will be taken by the property representatives to collect, inspect, segregate, classify, repair, reclaim, or salvage all unserviceable property and other waste material generated in the course of operations, in compliance with instructions issued by the service or laboratory concerned.

- A. DOD salvage material will be processed in accordance with instructions issued by TU-3.
- B. LASL salvage activities will be operated on Parry Island. LASL property that cannot be returned because of destruction or loss will be reported to the LASL property representative of TG 7.1, J-4. Reports will be submitted on Form 251, Report of Lost, Destroyed or Damaged Property, as event prior to the departure of the group property representative from the Proving Grounds.
- C. UCRL and Sandia salvage will be handled in accordance with current policies of the organization concerned.

3. MOTOR MAINTENANCE AND REPAIR

Holmes and Narver are responsible for the maintenance and repair of all TG 7.1 vehicles, as requested by the Motor Officer of TG 7.1.

4. TYPEWRITERS AND OFFICE LABOR SAVINGS DEVICES

Equipment of this type will be drawn by J-4 from Holmes and Narver for use by TG 7.1. Repair of typewriters and other office equipment for TG 7.1 will be arranged for through J-4 of TG 7.1. Holmes and Narver will perform the

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required maintenance and repairs of office equipment.

5. PETROLEUM, OILS AND LUBRICANTS

Holmes and Narver will furnish POL requirements upon the request of Program Directors, Project Officers, and Task Unit Commanders or Group Leaders or their authorized representatives.

6. COST ACCOUNTING

Current "Extra Military Funds", fiscal reports will be made to the Fiscal Officer, TG 7.1, who will exercise control of cost accounting operations.

7. ROLL-UP

A. Policy

The following policy will apply to the roll-up activities of TG 7.1:

- (1) Projects will prepare for roll-up in accordance with their participation in the shot schedule. This will allow certain projects to complete their roll-up prior to the end of all of the tests if their work is completed. Final roll-up will normally be completed by the Task Group ten days after the last shot.

B. Responsibility for Plans and Action

- (1) A Task Group roll-up plan will be issued in the forward area.

Detailed roll-up plans of task units and projects, based on the Task Group roll-up plan, will be submitted as called for in order to insure adequate and timely passenger, shipping and storage space.

- (2) Roll-up plans of the projects, task units and groups will include in the J-4 portion:

- (a) Schedule of return of property, to United States or storage on Parry Island.

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(b) Weight and cube of property to be shipped, heavy lifts to be shown separately.

(c) Atoll to be evacuated from.

- (3) Each task unit, project, or group will carefully store boxes and crates in which property was received, in order that they may be utilized for roll-up.
- (4) J-4 of TG 7.1 will operate a boxing and crating center on Parry, where carpenters and necessary equipment will be available to assist in preparing material for shipment or storage.
- (5) All task units and projects of TG 7.1 will comply with "Marking and Shipping Instructions for Roll-up" which are contained in par. 6, "Transportation Instructions", this Headquarters, dated 1 July 1955.
- (6) Property representatives are requested not to leave the Pacific Proving Grounds until all property for which they are responsible has been properly accounted for or prepared for shipment, and their clearance has been signed by the J-4 of TG 7.1.

### C. Property Management

- (1) Property held on Memorandum Receipt for test or operational use connected with test activities, will be returned promptly to the accountable supply officer to facilitate closing his accounts.

### D. Lost or destroyed property

- (1) DOD Property.

Property will be surveyed by the responsible property officer in the manner prescribed by the particular service.

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### (2) LASL Property.

LASL property representatives will prepare Form 251, explaining circumstances, and date, of lost or destroyed LASL property. Copy of Form 251 of loss will be submitted to the J-4, Task Group 7.1, property representative who will forward it to the LASL property representative for approval.

### (3) Memorandum Receipt Property.

Property officers who have borrowed property on M/R from the TG 7.1 Responsible Supply Officer, and have lost or destroyed said property, will furnish the TG 7.1 Responsible Supply Officer with a certificate in sextuplicate showing circumstances and date of loss.

### (4) UCRL and Sandia property.

Lost property will be accounted for in accordance with current policies of the organization concerned.

## E. Supplies and Equipment.

- (1) Expendable supplies which are not being returned to the Zone of the Interior will be turned into the TG 7.1 stockroom on Parry.
- (2) Required packing lists will be prepared by groups, task units, or projects.
- (3) Scientific and test instruments will be returned to the ZI on the earliest practicable shipment. Any contaminated or radioactive items will be labeled with a certificate showing the contents are safe to handle as packed, to be furnished by the Rad-Safe Officer. (See Par. F below.)
- (4) TG 7.1 housekeeping and office equipment will be returned by J-4 to Holmes and Narver.

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(5) Installed equipment will be placed in a "stand-by" condition for safekeeping and security in accordance with approved roll-up plans for TG 7.1.

(6) Wherever technical or expert assistance will be required to adequately protect equipment placed in dead or stand-by storage, early requests for such technical assistance will be made to J-4, TG 7.1.

### F. Contaminated Articles.

(1) Contaminated items can be destroyed immediately if necessary, upon the advice of the monitor provided by the Radiological Safety Group. However, a monitor's certificate must be obtained which will be satisfactory to prove that such disposal was necessary. It will be necessary to list complete nomenclature and property or serial numbers to insure proper identification of the items.

(2) All elements of TG 7.1 having property and equipment installed in areas subject to destruction or contamination will adhere to the following administrative practices:

(a) Specific identification records will be maintained in using office of each item used in danger areas.

(b) Technical inspectors' certificates of unserviceability will be matched with records of equipment located in danger areas and prompt action initiated to drop such items from accountability.

(c) Items of equipment which are certified to be highly contaminated but with the possibility of being decontaminated will be processed for return to regular use. Rad-Safe (TU-7) will establish decontaminating dumps or areas, and will either decontaminate

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the equipment or allow it to cool off through natural decay of the contamination. This procedure should allow practically all equipment to be returned to service.

- (3) Any contaminated or radioactive items will be labeled with a certificate to be furnished by the Rad-Safe Officer, showing the contents are safe to handle as packed, and can be transported commercially in accordance with ICC regulations.

TASK GROUP 7.1 ADMINISTRATIVE PLAN

TRANSPORTATION - ANNEX D

"TRANSPORTATION, Marking and Shipment of Supplies and Equipment Destined Overseas and Return," published 1 July 1955 by J-4 of Task Group 7.1, covers the marking and shipment of supplies and equipment to the Forward Area by all organizations which are a part of Task Group 7.1.

The publication supersedes the "Transportation Instruction" issued by J-4 of Task Group 7.1 on 15 June 1953.

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## TASK GROUP 7.1 ADMINISTRATIVE PLAN

### TECHNICAL REPORTS - ANNEX E

Technical reports are required to document the results of the experimental work of Task Group 7.1. Responsibilities for the preparation and issuance of these reports are as follows:

1. The Deputy Task Group Commander for UCRL is responsible for the reports of Task Units 2, 9, 11, and 12. The Deputy for UCRL will:

- (1) Determine the reports to be written and see that they are prepared within a reasonable length of time.
- (2) Send a copy of each draft or preliminary report (early printing) to the AEC Division of Military Application, and Headquarters, Armed Forces Special Weapons Project.
- (3) Assure that the classification of each report is reviewed by proper authority before it is printed as a formal weapon test (WT) report.
- (4) See that reports are technically competent and acceptable for reproduction and distribution as formal reports of the operation.
- (5) Arrange with the AEC Technical Information Service for the manufacture of formal WT reports.

2. The Deputy Task Group Commander for the Department of Defense is responsible for the reports of Task Unit 3. The Deputy for DOD will:

- (1) Determine the reports to be written and see that they are prepared within a reasonable length of time.
- (2) Send a copy of each draft or preliminary report (early printing) to the AEC Division of Military Application, and Headquarters, Armed Forces Special Weapons Project.
- (3) Assure that the classification of each report is reviewed by proper authority before it is printed as a formal weapon test (WT) report.
- (4) See that reports are technically competent and acceptable for reproduction and distribution as formal reports of the operation.

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1. The final printed report must carry a serial number prefixed by the code "WT". Serial numbers are assigned by the AEC Technical Information Service, Oak Ridge.
2. Copies of draft or preliminary reports must be sent to the AEC Division of Military Application for early information, and to Headquarters, Armed Forces Special Weapons Project (AFSWP) for early information and determination of the distribution for DOD agencies.
3. Printing and distribution of the formal WT report in the required number of copies must be handled by the AEC Technical Information Service. Arrangements for handling should be made with that organization.

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**TASK GROUP 7.1 ADMINISTRATIVE PLAN  
PHOTOGRAPHIC MATERIAL CONTROL - ANNEX F**

**This annex will be published at a later date.**

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